

The North Kern Cemetery District

Minutes of Regular Meeting held September 13, 2018

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Jose J. Hernandez. Present Pearl Rivera, Andrew Mendoza, Hubert Rabanal, George Chase and Alfred Roman, Manager

Audience: Susan Valenzuela, Victoria Frost

Public Comment: Susan stated that she doesn't always see security guards on weekends and that some citizens are leaving beer bottles on graves and is requesting to be placed on the October agenda. Victoria Frost stated that she has seen some postings on her Face Book page by Andrew Mendoza and that he did not respond to her question. Jose instructed General Manager to place Mrs. Valenzuela on October's agenda.

Approve Transfer of Revenue for August 2018 to the County Treasure for Deposit: \$50,749.43

Motion made by Hubert and seconded by Pearl to approve transfer of funds. Motion passed, no nays.

Approve August 2018 Bill List: \$63,924.87

Motion made by Hubert and second by George to approve. Motion passed, no nays.

Approve Financial Report for August 2018.

Motion made by Hubert and seconded by Andrew to approve. Motion passed, no nays.

Approve August 9, 2018 Board Minutes

Motion made by Hubert and seconded by Andrew to approve minutes. Motion passed. No nays.

Introduction of Chief Nevarez to North Kern Cemetery District Board

Chief Nevarez introduced himself to the Board and provided a bit of his history in law enforcement. The Chief discussed some his projects that he has began in the city of Delano. Board asked the Chief what the District needs to do to curtail the drinking, loitering and vandalism in the cemetery. Chief stated that he would conduct some research regarding the laws and get back to us.

Review Bids for Ice-Maker for Shop

Two bids discussed by Board and bid awarded to Cresco Restaurant Equipment in the amount of \$4,610.37. Motion made by Hubert and seconded by George. Motion passed, no nays.

Adopt Resolution for Document Fee

Board discussed what these funds should be utilized for. Board decided that funds could be used for loan payoffs, general purchases, heavy/light equipment purchases and cemetery development. Contact will be made with legal counsel for appropriate legalese. Motion made by Hubert and seconded by George. Motion passed, no nays

Regular Agenda

Reports:

Manager's Trustees Reports:

August Burials: Casketed: 23, Cremations: 3 Monthly Total: 26 YTD: 217 YTD Casketed: 192 YTD Cremations: 25

Jose Hernandez discussed that he has reception space available in McFarland should the cemetery staff like to have a Christmas Celebration Potluck in December. Jose directed the General Manager to ascertain from cemetery staff if they would like to participate in this event. Andrew discussed the possibility of moving our cemetery website to a less expensive model. Jose directed the General Manger to research this and place this as an agenda item next month.

A. Wonderful Grant for Lighting West Cemetery

Manager advised Board that he completed grant proposal and has submitted to Wonderful for consideration.

B. Planting of New Trees.

Manager advised the Board 15 new trees were planted in the East and West cemetery

C. West Cemetery Water Well Repair

New booster pump was purchased and installed this Monday.

D. Asphalt Repair Bid for West Cemetery

Waiting for two bids for repair of asphalt on west cemetery.

Adjournment: Hubert made motion to close meeting and seconded by George. Meeting adjourned at 5:10 p.m.