

# **The North Kern Cemetery District**

## **Minutes of Special Board Meeting June 26, 2018**

### **Goal Planning**

The North Kern Cemetery Board met at 10:00 A.M. at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Jose J. Hernandez Present were Andrew Mendoza (via telephone), Pearl Rivera, George Chase, Hubert Rabanal, and Alfred Roman, Manager

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**Audience:** None

**Public Comment:** None

#### **ACTION ITEMS:**

##### **Master Plan/Expansion Plans/Needed Equipment/Long Term Goals:**

Discussion was had on our long-term Master Plan and what the Board envisions for the future. Jose as well as Board for the development of the new cemetery to the North of our West Cemetery. Shop as well as office would be constructed in that new area as well as drilling new well. Jose also mentioned the possibility of constructing a niche area for the new cemetery as well. Master planning that new cemetery will be costly endeavor and the Board is very aware of this but at this time the Board wants to concentrate on the beautification of the East and West cemeteries as short- term goals. Hubert stated there will be a need for energy efficient lighting in the new development in the future. Manager discussed the possibility of laying markers very similar to the way that markers are being laid at Hanford cemetery which will be appealing to the eye as well as a more efficient way of placing them. Andrew and Jose discussed the possibility of having an area for upright monuments in the new cemetery as well. Jose and Andrew discussed the possibility of earmarking the Document Preparation Fee (or a percentage) for special projects that the District may have in the future such as purchasing equipment or for general beautification projects. Jose also requesting to know how many unsold lots current remain on the Westside cemetery. Hubert also requesting to know who the owner of the parcel is on the corner of Albany and Garces and if they would be interested in selling a section of land to the District in the near future. Jose, along with Board discussed that they will not engage with the Master Plan program at this time due to the current Irrigation Project but will be looked at in the future. Pearl also discussed the possibility of placing borders around trees in the new cemetery very similar to how the cemetery on Panama Lane in Bakersfield is laid out. The Board also discussed the possibility of going with a mapping vendor such as CemSites for mapping of our cemetery in the future; but there is a possibility that this could be transitioned into a short-term goal depending on finances.

##### **Short-Term Goals:**

Board entertained some short-term goals for this coming year:

- A. Providing efficient lighting to entrance to Westside cemetery.
- B. Providing efficient lighting along Lily of the Valley Dr. island running from East to West.

- C. Planting of lily flowers along Lily of the Valley Dr. running from East to West along island.
- D. Asphaltting area where house was demolished in order to make way for employee parking or parking of District equipment. Manager has obtained bids for project.
- E. Patching/repairing of East cemetery avenues with asphalt. Manager has obtained bids for this. Awaiting termination of Irrigation Project for possible commencement date.
- F. Planting of additional trees on both East and West cemetery. Waiting for Irrigation Project to be completed then purchasing of trees.
- G. Constructing of a gazebo adjacent to columbarium on Westside cemetery.
- H. Lighting East entrance to Eastside cemetery.
- I. Testing of our well water.
- J. End of the year potluck gathering with Board and District employees.

**Promfet Cemetery:**

Discussion was had among Board members regarding constructing of a rod iron fence along Famoso Highway at Promfet Cemetery. Rod Iron fence would be same type of fencing that is at North Kern Cemetery District. Fence would also include a 4X6 entrance gate. Two bids were reviewed. George made a motion and second by Pearl to award job to C and H Fence company in the amount of \$4,934.00 motion passed, no nays.

**Adjournment:** Hubert made motion to close meeting and seconded by Pearl. Meeting adjourned at 11:45 a.m.

Minutes recorded by Alfred Roman, Manager NKDC