

North Kern Cemetery District
Board Meeting Agenda
Regular Meeting of the Board of Trustees
Thursday, July 12, 2018
627 Austin St. Delano, CA 661-725-8412
4:15 P.M.

1. **Call to Order.**
 2. **Roll Call and Establishment of Quorum.**
 3. **Pledge of Allegiance/ Invocation**
 4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
 5. **Approve Transfer of Revenue June 2018 to the County Treasure for Deposit. 130,472.66**
 6. **Approve June 2018 Bill List \$34,023.37**
 7. **Approve Financial Report for June 2018.**
 8. **Approve June 14, 2018 Board Minutes.**
 9. **Approve June 26, 2018 Goal Planning Minutes**
 10. **June 17 – June 18, 2018, June 2018 – June 2019 Budgets**
 11. **Review and Approve Updated Employee Manual**
- Reports:**
12. **Manager's Trustee's Reports:** June casketed burials: 23, Cremations: 4
Monthly Total: 27. YTD: 168
 13. **Discussion Items: No action can be taken.**
 - A. Promfet Cemetery Fence Update
 - B. Irrigation Project Update
 - C. Sand Filtration System for East Cemetery Well

Regular Agenda:

- 14. Victoria Frost – Vendor Solicitation**
- 15. Angela Flores – Incorrect Lot**
- 16. Discuss Purchase of Side Dump Trailer**
- 17. Approve two Groundsman Positions**

18. Adjournment:

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”