

North Kern Cemetery District
Board Meeting Agenda
Regular Meeting of the Board of Trustees
Thursday, June 14, 2018
627 Austin St. Delano, CA 661-725-8412
4:15 P.M.

1. **Call to Order.**
2. **Roll Call and Establishment of Quorum.**
3. **Pledge of Allegiance/ Invocation**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenue for May 2018 to the County Treasure for Deposit: \$51,919.66**
6. **Approve May 2018 Bill List: \$39,245.63**
7. **Approve Financial Report for May 2018.**
8. **Approve May 7, 2018 Board Minutes.**
9. **Approve May 24, 2018 Closed Session Board Minutes.**
10. **July 17 – June 18, 2018, June 2018 – July 2019 Budgets**

Regular Agenda

Reports:

11. **Manager's Trustee's Reports:** May Burials: casket: 13, Cremation: 5
Total 18. **YTD:** Casket: 141, Cremation: 17
12. **Discussion Items: No action can be taken.**
 - A. Upright Monument Section
 - B. Promfet Cemetery
 - C. Master Plan
 - D. Public Notice Price Increase
 - E. Pruning of Trees East and West Side

- F. Irrigation Project Update
- G. West Cemetery Additional Maintenance Day

- 13. Approve Update Employee Manual**
- 14. Tractor Lease Proposal**
- 15. District Residence**
- 16. Camera in Shop Break Room**
- 17. Cell Phone for Foreman After Hours**
- 18. District Manager Evaluation Compensation**

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”