

The North Kern Cemetery District Minutes of Regular Meeting held March 8, 2018

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Jose J. Hernandez. Present were Rueben Pascual, Pearl Rivera, Ruben Hill, Hubert Rabanal, and Alfred Roman, Manager

Audience: Sal Cruz, Gabriella Tabian, Douglas Heal.

Public Comment: None

February 8, 2018 Board Meeting Minutes: Minutes required one correction. Motion made by Hubert to approve corrected minutes, seconded by Ruby. Motion passed, no nays.

Review/Approve Revenue for February 8, 2018 to the County Treasure for deposit in the about of \$45,728.18: Motion made by Hubert to approve and seconded by Ruby. Motion passed, no nays.

Review and Approve February 2018 Bill List \$27,217.45:
Motion made by Hubert to approve and seconded Pearl. Motion passed, no nays.

Financial Report February 2018:
Motion made by Hubert to approve financial report, seconded by Pearl. Motion passed, no nays.

Manager's Trustee's Reports:

February casketed burials: 23, Cremations: 2, YTD: Casketed 57, Cremation:07 Total: 64. Manager reported that repairs have been made to shop garage doors. Groundsman have been busy with gopher abatement as well as weed abatement. Replacing curb and gutter to both sides of cemetery is complete. When warm weather arrives, we will be doing some hot asphalt patching on both sides of cemetery. We are also testing new flower vases (plastic) for durability. New cemetery chairs have been ordered go with new canopies for funeral services. Also, undeveloped land north of cemetery has been disked for weed abatement and will require a second pass next month. Board also informed that payment has from King Golden State was received in the amount of \$2,400.00 and deposited into our Wells Fargo account. Rueben Pascual advised the Board that he was resigning from the Board as he is relocating to Bakersfield. Board thanked him for his years of dedicated service and wished him the best in all his future endeavors.

Discussion Items:

- A. Upright Monument Section:
No action
- B. Promfet Cemetery:
Wee abatement has been performed at site.
- C. Master Plan:
No action.
- D. Cemetery Mapping:
Discussed mapping programs from different vendors. Average cost for a mapping program would run approximately \$800.00 per acre.

Irrigation Proposal:

Irrigation proposal was discussed at length with the additions of bonds that the state requires. Final proposal with added bond cost would cost the District \$460,652.00. Motion made by Jose and seconded by Rueben Pascual to approve proposal. Motion passed, no nays. Motion made by Jose and seconded by Pearl to take \$100,000.00 from Wells Fargo account to begin project. Board directed District Manager to sign irrigation contract.

Lucy Trancoso and Scott Begin – Citizens Business Bank:

Lucy and Scott discussed possible funding options (Municipal Bonds) for Irrigation Project at the District. Options regarding best possible funding interest rates were discussed as well as payback terms. District may have respond with a Financing Resolution and have it reviewed by legal counsel prior to funds being made available. Once all documents are in place, funding could possibly be available in 30-45 days. Financing account could possibly be established at Citizens Business Bank for payments to vendor. Rueben Pascual stated that he would like to see a seven-year loan with yearly payments of approximately \$74,00.00. With the borrowing of approximately \$480,000.00 and withdraw \$100,000.00 from Wells Fargo to start project and then repay the \$100,000.00 back to Wells Fargo account from loan from Citizens Business Bank. Ruby made a motion to and seconded by Rueben Pascual to finance irrigation project with Citizens Business Bank with a loan of approximately \$487,000.00 with a seven-year term. Motion passed. No nays.

Security Cameras Proposal Shop Area:

Discussion was held regarding proposal regarding camera security system. Motion made by Ruby and Seconded by Rueben Pascual for approval of security system. Motion passed. No nays.

Adjournment:

Motion was made by Ruby and seconded by Jose that meeting be closed at 5:43 p.m.

Minutes recorded by Alfred Roman, Manager NKDC.