

# **The North Kern Cemetery District**

## **Minutes of Regular Meeting held February 8, 2018**

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Jose J. Hernandez. Present were Rueben Pascual, Pearl Rivera, Ruben Hill, Hubert Rabanal, and Alfred Roman, Manager

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**Audience:** None

**Public Comment:** None

**Approve Transfer of Revenue for January 2018 to the County Treasure for Deposit: \$73,241.98.**

Revenue discussed, and motion made by Rueben and seconded by Ruby Hill. No nays.

**Approve January 2018 Bill List: \$39,491.25 to the County Treasure for Deposit.**

List discussed, motion made by Ruby and seconded by Rueben. No nays.

**Approve Financial Report for January 2018:**

Report discussed, and motion made by Jose and seconded by Ruby. No nays.

**Approve January 11, 2018 Board Minutes.**

Minutes reviewed, and motion made by Ruby and seconded by Rueben. No nays.

### **Regular Agenda**

### **Reports**

#### **Manager's Trustee's Reports:**

January Burials: Casketed: 34, Cremations: 5 Total: 39. YTD: Casket: 34, Cremations: 05. **TOTAL YTD: 39**

Manager discussed that many trees on both sides of the cemetery have been pruned and several trees removed and trunks have been ground beneath ground level for safety. Three gutters have been replaced on west cemetery and avenues repaired. Garage door at shop area was repaired. Groundsman visited Promfet cemetery and sprayed weed killer in and around cemetery. Manager reported to board that a speaker has been secured for our annual Memorial Day celebration. Manager also discussed the need for higher quality chairs and podium for guests at the Memorial Day celebration.

**Discussion Items:**

**A. Upright Monument Section**

No action.

**B. CemSites Update**

No action.

**C. Solar Lights**

Public Notices continue to be published in The Voice.

**D. Promfet Cemetery**

Weed killer has been put in and around cemetery for weed abatement.

**E. Cemetery Street Signage**

Signs placed on west cemetery.

**F. Perpetual Care Adequacy**

No action.

**G. Master Plan**

No action

**H. Price Points**

Refer to agenda item.

**I. CAPC Conference**

Reminded Board members that this will take place in two weeks.

**J. Trustee Compensation and Reimbursement Policy**

No action.

**K. Irrigation Policy (East side)**

Refer to agenda Item

**Mark Morrisey – UnionBanc**

Mark provided up to date information as to how the Districts funds are being invested for the benefit of the public. Mark stated that funds are currently producing a good yield and that some funds will become mature in May of this year. Mark also assured the Board that the District funds are not mirroring current Wall Street movements. Mark recommended to part that District may benefit if some funds were put into CD's in the coming future.

**Lucy Trancoso and Scott Begin – Citizens Business Bank**

Information on various loans and rates were provided to the Board for review. Lucy and Scott were not present. Board would like to have Lucy and Scott return next month and

provide additional information to them. Lucy and Scott will be placed on next month's agenda.

**Price Points – North Kern Cemetery District**

District Manager presented various pricing options to Board for review. Basic At Need burial package discussed with current pricing of \$1599.34. Discussion was held as to increasing the Basic At Need package by ten percent. Jose made a motion and seconded by Ruby, motion passed. No nays. Discussion was also held regarding other fees that the cemetery charges it's customers. Motion was made by Hubert and seconded by Ruby, no nays, that the following charges be increased:

Saturday Service:	\$400.00 to \$525.00
Temporary Marker:	\$20.00
Document Prep Fee:	\$200.00 (new item)
Oversized Liner:	\$565.00

New charges will take effect at the beginning of the 2018-2019 fiscal year and a Public Notice will be placed in the local newspaper.

**Adjournment:** Motion was made by Hubert and seconded by Pearl that meeting be closed at 5:45 P.M. Ruby Hill left Board meeting at 5:35 P.M.

Minutes recorded by Alfred Roman, Manager NKDC