

North Kern Cemetery District  
**Board Meeting Agenda**  
Regular Meeting of the Board of Trustees  
**Thursday, December 14, 2017**  
627 Austin St. Delano, CA 661-725-8412  
**4:15 P.M.**

---

1. **Call to Order.**
2. **Roll Call and Establishment of Quorum.**
3. **Pledge of Allegiance/ Invocation**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenue October and November 2017 to the County Treasure for Deposit.**
6. **Approve November 2017 Bill List.**
7. **Approve Financial Report for November 2017.**
8. **Approve November 9, 2017 Board Minutes.**

**Regular Agenda**

9. **District Manager's Report to Board on Solar Lights**
10. **Chris Albert – Albert and Associates**
11. **Edith Carrillo- Headstone Concern**
12. **Review Public Comments November 15, 2017**
13. **Review Trustees Compensation and Reimbursement Policy**
14. **Bilingual Pay for District Office Staff**
15. **Review Bid for Street Signage – West Cemetery**
16. **Sexual Harassment Policy**

**Reports:**

**17. Manager's Trustee's Reports:** November Burials: casket: 22, Cremation: 5 Total 27. **YTD:** Casket: 247, Cremation: 57 **Total YTD: 304**

**18. Discussion Items: No action can be taken.**

- A. Upright Monument Section
- B. CemSites Update
- C. Solar Lights
- D. Promfet Cemetery
- E. Cemetery Street Signage
- F. Master Plan
- G. Correspondence from City of Delano

**19. Adjournment:**

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”