

## **The North Kern Cemetery District Minutes of Regular Meeting held September 14, 2017**

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Jose J. Hernandez. Present: Pearl Rivera, Ruben Hill, Hubert Rabanal, Alfred Roman, Manager, Ruben Pascual was absent.

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**Audience:** Mr. Abelardo Becerra, Ms. Vivian Basurto, and Lizbeth Gonzalez. Jorge Jaime.

**Public Comment:** Mr. Abelardo Becerra was not happy with the condition of cement around his wife's marker and is requesting that it be replaced. Ms. Vivian Basurto and Ms. Lizbeth Gonzalez requesting the Board reconsider not removing solar lights from around grave markers.

**August 10, 2017 Board Minutes:** August 10, 2017 Board Minutes were reviewed. Motion was made by Hubert to approve and seconded by Ruby. Motion passed. No nays.

**August 16, 2016 Special Board Meeting Minutes:** Minutes reviewed and motion was made by Hubert to approve and seconded by Ruby. Motion passed. No nays.

**Review and Approve Transfer of Revenue August 2017 to the County Treasure for Deposit in the amount of \$58,223.38.** Revenue reviewed and motion made by Hubert and seconded by Pearl. Motion passed. No nays.

**August 2017 Bill List:** List reviewed and motion made by Hubert and seconded by Ruby to approve. Motion passed. No nays.

**August 2017 Financial Report:** Report reviewed and tabled to next board meeting.

**David Ivarie- Morgan Stanley:** Mr. Ivarie discussed current interest rates on our investments to other areas for a possible higher rate of return. Jose mentioned that the board should review our current investment policy at next month's meeting.

**Proposal Bids for Two Kubota Mules:** Bids reviewed Hubert made motion to purchase and seconded by Pearl. Motion passed. No nays. These two bids each had a municipal discount of \$1,310.00.

**Proposal Bid for Toro Lawn Mower:** Bid reviewed. Motion made by Hubert and seconded by Ruby. Motion passed. No nays. This bid, had a municipal discount of \$5009.58

**Proposal Bid for Re-Roofing of District Office:** Bid reviewed. Motion made by Jose and seconded by Pearl to award bid to BSW Roofing. Motion passed. One nay: Hubert.

**Closed Session Item: Labor Negotiations-PURSUANT TO GOVERNMENT CODE SECTION 54954.:** Hubert made motion to go into closed session at 5:12 p.m. and seconded by Ruby. Input provided to district board by Ken Caves regarding on-going labor negotiations. Direction given to District Manager and Ken Caves. This case discussion ended at 5:20 p.m.

**Closed Session Item: CONFERENCE WITH REAL PROPERTY NEGOTIATORS PROMFET CEMETERY:** Hubert made motion to go into closed session at 5:21 and seconded by Ruby. Item discussed and direction given to District's legal counsel and District's Manager. Motion made by Ruby to end closed session and seconded by Pearl. Closed session terminated at 5:45 p.m.

**Reports: Manager's/Trustee's Reports:** 25 burials and 1 cremation for August 2017. YTD Burials: 221. Manager discussed finding a construction companies that would like to bid on placing a gazebo over existing columbarium. Manager continues to wait for possibility of another bid for waterline replacement on East side of cemetery. Manager is awaiting and estimated cost from a vendor for purchasing street signs and poles for East side of cemetery. Manager also reminded the board that we have entered into contract with a new weekend security firm. Manager advised the Board that we have restarted random drug testing of employees. Board members commented they would like a little be more narrative information on weekend security reports. Board members also submitted names of flowers to be used as street sign names on East cemetery.

**Discussion Items:**

- A. Upright Monument Section: No discussion.
- B. Promfet Cemetery: Refer to closed item above.
- C. Columbarium Security Lights: No action.
- D. Flower Policy: Public Notice continues to be published monthly in local paper.
- E. Master Plan: No discussion.
- F. CemSites: Manger has video conference call with CemSites next week.
- G. Correspondence to City Manager: District Manager will follow-up with another letter next week since there has been no response.
- H. Waterline Replacement: District Manager awaiting another possible bid prior to placing on agenda.

**Adjournment:** Ruby made motion to close meeting and seconded by Pearl. Meeting adjourned at 6:40 p.m.

Minutes recorded by Alfred Roman, Manager NKDC