

## **The North Kern Cemetery District Minutes of Regular Meeting held June 8, 2017**

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Rueben Pascual, Pearl Rivera, Ruben Hill, Hubert Rabanal, Jose J. Hernandez, and Alfred Roman, Manager

---

**Audience:** Jim Regan, Denise Regan, Ruby Ritchie, Joe Serda, and Mary Serda.

**Public Comment:** Jim Regan commented that cemetery appeared unkept and that trees needed pruning and that there are spots with dry grass. Ruby Regan commented that there are a lot of sunken markers and that cemetery needs to be renovated. Denise Regan commented that there are too many "crosses" on graves. Joe and Mary Serna commented that cemetery looks unkept and that there are stumps that need to be lowered where trees have been removed.

**May 11, 2017 Board Meeting Minutes:** May 11, 2017 board minutes approved. Motion was made by Hubert and seconded by Jose. No nays, motion passed.

**May 17, 2017 Board Meeting Minutes (Closed Session Meeting):** May 17, 2017 minutes were approved. Motion made by Jose, and seconded by Hubert. No nays, motion passed.

**May 31, 2017 Board Minutes (Closed Session Meeting):** Motion was made by Jose and seconded by Hubert to approve minutes. No nays. Motion Passed.

**Financial Reports for April 2017 and May 2017:** Reports were reviewed and motion was made to approve. Motion made by Hubert and seconded by Jose. Nays: none. Motion passed.

**Approve Transfer of Revenue for May 2017 to Kern County Treasure:** Motion made to approve transfer of revenue by Hubert and seconded by Jose. Nays: none. Motion passed.

**CitizensTrust – Daniel Heal:** Daniel discussed our current investments with his organization and reviewed our current investment portfolio

**District Manager Employment Agreement:** Hubert made motion to table this item at this time.

**Rues of Decorum Handout:** Board requesting this item be brought back next month, thus all members can review options and decide how they would like to proceed.

**Correspondence from Blain Farms:** Correspondence from legal counsel reviewed. Blain farms states they have sold their interest in their property next to Promfet Cemetery. Board would like to know when this property was sold. Manager to make contact with legal counsel and ascertain date.

**Office Secretarial Positon:** Motion was made by Hubert and seconded by Pearl to advertise and hire an additional secretary. Motion passed, Nays: none.

#### **Closed Session**

Labor Negotiations with Service Employees International Union Local 521: Direction given to Mr. Ken Caves by Board. Ruby made motion to go into closed session and seconded by Jose at 4:50 p.m. Jose made motion to end closed session at 5:15 pm and seconded by Hubert.

#### **Reports: Manager's/Trustees Reports:**

There were 38 burials for the Month of May 2017. YTD: 141. Cemetery rules/regulations have been translated into Spanish and have been taken to printer. Delano Municipal Code Section regarding consuming alcohol on cemetery/public property has been translated into Spanish and has been taken to printer for signage.

#### **Discussion Items:**

- A. **Upright Monument Section:** No discussion
- B. **Parkview Mortuary Pre-Need Program:** Legal counsel to forward correspondence to Parkview and ascertain where they stand on this issue.
- C. **425 Austin Street:** Awaiting word from demolisher with date to proceed with demolishing of this home.
- D. **Promfret Cemetery Boundary:** Refer to above item regarding Blain Farms.
- E. **Office Exterior Paint:** Have made with contact with a local painter for a bid. Painter to make contact with Manager.
- F. **Columbarium Security Light:** No action
- G. **Master Plan:** Board to discuss this item and give direction to Manager.
- H. **CemSites:** No action
- I. **Hocking Denton and Palmquist:** No action
- J. **NKCD:** No action

**Adjournment:** Jose made motion to close meeting and seconded by Pearl. Meeting adjourned at 5:36 p.m.

Minutes recorded by Alfred Roman, Manager NKDC