

The North Kern Cemetery District Minutes of Regular Meeting held March 9, 2017

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Rueben Pascual, Pearl Rivera, Ruben Hill, Hubert Rabanal, Jose J. Hernandez, and Alfred Roman, Manager

Audience: Victoria Frost

Public Comment: Victoria Frost commented that she felt that it was taking too long to place markers out on cemetery grounds. Advised that we are moving as fast as we can.

February 9, 2017 Board Meeting Minutes: The February 9, 2017 Board meeting minutes were submitted for review and approval. Motion made by Hubert to approve minutes, seconded by Jose. Motion passed.

Review/Approve Revenue for February 2017, in the amount of \$49,793.39 to the County Treasure for Deposit: Motion made by Jose and seconded by Ruby, motion passed.

Review and Approve February 2017 Bill List \$34,059.78
Motion made by Jose and seconded by Ruby to approve bill list. Motion passed.

Financial Report February 2017.
Report reviewed and approved. Motion made by Jose and seconded by Pearl. Motion passed.

Ralph Lorta – Upright Monuments
Mr. Lorta was not present to address board. Item tabled.

District Office Telephone Proposal
Two bids were reviewed by the Board. Motion was made by Hubert and seconded by Jose to go with Alta Pacific. Motion passed.

SEIU Correspondence
Correspondence read by the Board. Place on next month's agenda as Labor Item.

Demolition Bid – 425 Austin Street
Demolition bid reviewed and discussed. Motion made by Hubert and seconded by Jose to accept bid from Housley Demolition Company. Motion passed.

SB-1179 Succession of Ownership

Bill discussed by Board and forms reviewed. Board suggests we forward forms to legal counsel for review and develop a policy.

Continental Labor

Discussed the need for possibility of acquiring part-time staff from said company. Will review as need arises.

Closed Session

Rueben Pascual made a motion to go into closed session at 5:00 p.m. and seconded by Pearl. Discussed with legal counsel NKCD options regarding possible litigation. Legal counsel will reach out to opposing party regarding requests from this board. Motion made by Jose to return to Open Session and seconded by Ruby Hill 5:20 p.m. Motion passed.

Reports: Manager's/Trustees Reports:

There were 30 burials for the month of February 2017. YTD Burials: 56. Jose reported that the Lions Club of McFarland will be a Promfet Cemetery on May 13, 2017 to clean up cemetery of weeds and debris from 9:00-11:00 am. Ruby Hill mentioned the possibility of a display area in the foyer of office on NKCD for general public information regarding death care information such as funeral insurance or funeral benefits and or support grief material. Hubert brought forth topic of the possibility of cell phones for board members while conducting official business. Item to be discussed further in the future.

Adjournment: Ruby made motion to close meeting and seconded by Jose. Meeting adjourned at 5:50 p.m.

Minutes recorded by Alfred Roman, Manager NKDC