

North Kern Cemetery District  
**Board Meeting Agenda**  
Regular Meeting of the Board of Trustees  
**Thursday, June 8, 2017**  
627 Austin St. Delano, CA 661-725-8412  
**4:15 P.M.**

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1. **Call To Order.**
2. **Roll Call and Establishment of Quorum.**
3. **Pledge of Allegiance.**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenue May 2017 to the County Treasure for Deposit.**
6. **Approve May 2017 Bill List**
7. **Financial Reports for April and May 2017.**
8. **Approve May 11, 2017 Board Minutes**
9. **Approve May 17, 2017 Board Minutes (Closed Session Meeting)**
10. **Approve May 31, 2017 Board Minutes (Closed Session Meeting)**

**Regular Agenda:**

11. **Mr. Douglas Heal - CitizensTrust**
12. **Discuss District Manager Employment Agreement**
13. **Discuss Rules of Decorum Handout**
14. **Discuss Correspondence to Blain Farms**
15. **Office Secretarial Position**

## **CLOSED SESSION**

- 16. Labor Negotiations – PURSUANT TO GOVERNMENT CODE SECTION 54954.5.** Agency designated representative: Ken Caves.  
Employee Organization: Kern County Public Employees Association,  
Service Employees International Union Local 521.

## **OPEN SESSION**

### **REPORTS**

- 17. Manager's/Trustee's Reports: 38 burials for May 2017. YTD: 141**

- 18 Discussion Items:** No action can be taken.

- A. Upright Monument Section
- B. Parkview Mortuary Pre-Need Program
- C. 425 Austin Street
- D. Promfret Cemetery Boundary
- E. Office Exterior Paint
- F. Columbarium Security Light
- G. Master Plan
- H. CemSites
- I. Hocking, Denton and Palmquist
- J. NKCD Website

- 19. Adjournment:**

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”