

North Kern Cemetery District
Board Meeting Agenda
Regular Meeting of the Board of Trustees
Thursday, January 12, 2017
627 Austin St. Delano, CA 661-725-8412
4:15 P.M.

1. **Call To Order.**
2. **Roll Call and Establishment of quorum.**
3. **Pledge of Allegiance.**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenues Collected During the Month of December 2016, in the amount \$45,069.52 to the County Treasurer for Deposit.**
6. **Approve December 2016 Bill List.**
7. **Approve December 8, 2016 Board Meeting Minutes**
8. **Fiscal Report December 2016**

Regular Agenda

9. **Promfret Cemetery Survey Proposals**
10. **Office Security Proposal**
11. **Fiscal Control Policies**
12. **District Claim (E. Cabrera)**
13. **Public Cemeteries Seminar**
14. **Internet Proposal**

Closed Session

15. “Pursuant to government code section 54957(b), consider the appointment of District Manager

Open Session

Reports

15. **Manager’s/Trustee’s Reports:** 21 burials for December 2016.
YTD Total Burials = 268

- 16 **Discussion Items:** No action can be taken.

- A. Upright Monument Section
- B. Parkview Mortuary Pre-Need Program
- C. 425 Austin Street
- D. Promfret Cemetery Boundary
- E. Office Exterior Paint
- F. Capital One Warrant (Jim Ludy)
- G. Master Plan
- H. CemSites
- I. Hocking, Denton and Palmquist
- J. NKCD Website

- 17 **Adjournment:**

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Alfred Roman, at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”