

The North Kern Cemetery District Minutes of Regular Meeting held July 14, 2016

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Pearl Rivera, Jose J. Hernandez, Ruben Hill (4:27) and Manager Jim Ludy. Absent none.

Audience: None.

Public Comment: None.

Transfer of Revenues collected during the month of June 2016, in the amount of \$45,418.62 to the County Treasurer for deposit. Hubert moved to approve the transfer, Jose seconded, motion passed.

Approve June 2016 Bill List: Shop inventory and the process of replacing tools was discussed. After review of the bill list, Jose moved to pay the invoices as presented, Pearl seconded, motion passed.

June 30, 2016 Board Minutes: The June 30, 2016 Board minutes were presented for review and approval. Hubert moved that we approve the minutes as presented, Jose seconded, motion passed.

June 2016 Financial Report: Manager reviewed our three Endowment Funds and their function to insure maintenance of our cemetery forever. Jose moved to approve the report as presented, Ruby seconded, motion passed.

CAPC Education Seminar, Oct.6-8, 2016: Manager has reserved rooms for the conference.

Closed Session: Conference with legal Counsel – Potential litigation. Jose moved to enter closed session, Hubert seconded, motion passed 4:37 PM.

Open Session: Jose moved to enter open session, Ruby seconded, motion passed 5:07 PM. No action taken.

2016-2017 Budget: Manager presented the 2016-2017 Budget for discussion and approval. After discussion, Hubert moved to approve the budget as presented, Jose seconded, motion passed.

Employment Notice: Manager presented a report on the response to our employment notice. No action taken.

Manager/Trustee's Reports: Manager reported 25 internments for June 2016. Manager reported on the difficulty irrigating the cemetery following two day a week restrictions and several complaints he has received about brown lawns. Manager reported on the price difference of in ground cremation burial versus above ground cremation services in our columbarium. Hubert reported on the need to appear professional during Saturday services and the need to speed up resolution of several legal matters. Pearl reported on the Pre-Need contract idea discussed by Parkview Mortuary and progress on developing an upright monument section. The Board's next meeting is July 28th. The August 11th meeting may have to be changed due to a scheduling conflict.

Discussion Item: No action can be taken:

A.

Adjournment: Ruby moved, Hubert seconded, motion passed 5:43 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.