

The North Kern Cemetery District Minutes of Regular Meeting held August 17, 2016

The North Kern Cemetery Board met at 4:18 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Pearl Rivera, Jose J. Hernandez, Ruben Hill and Manager Jim Ludy. Absent none.

Audience: None.

Public Comment: None.

Transfer of Revenues collected during the month of July 2016, in the amount of \$33,270.18 to the County Treasurer for deposit. Manager explained the receipt from County of Kern for payroll reimbursement. Jose moved to approve the transfer, Ruby seconded, motion passed.

Approve July 2016 Bill List: Productivity Plus (Birchtold Equip), Ready Refresh and Tel-Tec invoices were explained. After review of the bill list, Hubert moved to pay the invoices as presented, Pearl seconded, motion passed.

July 28, 2016 Board Minutes: The July 28, 2016 Board minutes were presented for review and approval. Ruby moved that we approve the minutes as presented, Rueben seconded, motion passed.

August 4, 2016 Special Board Meeting Minutes: The August 4, 2016 Special Meeting minutes were presented for review and approval. Jose moved to approve the minutes as presented, Ruby seconded, motion passed.

July 2016 Financial Report: Manager reviewed our General Fund and reserves the District has to supplement it if necessary. Jose moved to approve the report as presented, Ruby seconded, motion passed.

Interview Questions: Kirk and Simas. The Board reviewed questions submitted by counsel for prospective hires. Manager was given direction.

Closed Session: Conference with legal Counsel – Potential litigation. Tabled.

Conflict of Interest Code: Tabled.

CAPC Education Seminar: Four trustees and two managers will be enrolled to attend. Manager given direction

Manager/Trustee's Reports: Manager reported 22 internments for July 2016. Manager reported on our next Board Meeting scheduled for August 25, 2016. Hubert reported on the maintaining the fence around 425 Austin Street and keeping grounds maintenance machinery away from services to minimize noise. He also reported on District policy of having groundsmen present during interments. Jose reported that future agendas should have all proposed projects listed and updates as to current status. Ruby commented on the need to have groundsmen present during services in a respectful manner.

Discussion Item: No action can be taken:

A.

Adjournment: Pearl moved, Jose seconded, motion passed 5:47 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.