

The North Kern Cemetery District Minutes of Regular Meeting held June 9, 2016

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Pearl Rivera, and Manager Jim Ludy. Absent Ruben Hill and Jose J. Hernandez.

Audience: Mathew Peterson of Morgan Stanley. Ralph Lorta of Lorta's Monument.

Public Comment: Ralph Lorta commented on the continued interest in upright monuments and the benefits to the District and the community to offer this option in the future. Manager was asked to place upright monuments on a future agenda.

Transfer of Revenues collected during the month of May 2016, in the amount of \$37,293.55 to the County Treasurer for deposit. Hubert moved to approve the transfer, Pearl seconded, motion passed.

Approve May 2016 Bill List: Manager explained the Kirk and Simas invoices. After review of the bill list, Hubert moved to pay the invoices as presented, Pearl seconded, motion passed.

May 26, 2016 Board Minutes: The May 26, 2016 Board minutes were presented for review and approval. Hubert moved that we approve the minutes as presented, Pearl seconded, motion passed.

April 2016 Financial Report: Manager reviewed our three Endowment Funds. Hubert moved to approve the report as presented, Pearl seconded, motion passed.

Morgan-Stanley, Mathew Peterson: Mathew updated the Board on the current status of our funds invested with Morgan-Stanley and the current investment outlook. Information Only.

Closed Session: Conference with legal Counsel – Potential litigation. Hubert moved to enter closed session, Pearl seconded, motion passed 4:49 PM.

Open Session: Hubert moved to enter open session, Pearl seconded, motion passed 5:10 PM. Manager was given direction. No action taken.

Fiscal Policies – Follow up regarding implementation: Counsel reviewed our updated fiscal policies and the steps needed to insure implementation. No action taken.

Pomfret Cemetery Survey: Manager has been unable to obtain the survey promised by Blaine Farms. Manager will contact our attorney.

Annual Planning Meeting: The meeting to discuss possible projects and to prioritize projects for the upcoming year was scheduled for June 16, 2016 at 10:00 am. Our next regular meeting is scheduled for June 30, 2016 at 4:15.

Memorial Day Program Review: This years Memorial Day program was discussed and ideas to improve were presented. No action taken.

Employment Notice: Manager presented a notice for the Board's inspection. Several changes were discussed and the Manager was given instruction. No action taken.

Manager/Trustee's Reports: Manager reported 26 internments for May 2016. Hubert reported on Board members pictures in the office and fertilizer choices. Pearl reported on the watering days allowed by the city and possible changes to the criteria for having veteran's names engraved on our veteran's memorial.

Discussion Item: No action can be taken:

A.

Adjournment: Hubert moved, Pearl seconded, motion passed 6:35 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.