

## **The North Kern Cemetery District Minutes of Regular Meeting held June 30, 2016**

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Rueben Pascual, Pearl Rivera, Ruben Hill, Hubert Rabanal, Jose J. Hernandez and Manager Jim Ludy. Absent none.

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**Audience:** None.

**Public Comment:** None.

**June 9, 2016 Board Minutes:** The June 9, 2016 Board minutes were submitted for review and approval. Hubert moved to approve the minutes as presented, Jose seconded, motion passed.

**June 16, 2016 Special Planning Meeting Minutes:** The June 16, 2016 Planning Meeting minutes were reviewed. Hubert moved to approve the minutes as presented, Jose seconded, motion passed.

**Closed Session:** Conference with legal counsel- Potential Litigation. Tabled.

**CAPC Education Seminar:** October 7, 2016. The program was discussed. Hubert moved to reserve rooms early in order to lock in the discount rate and insure availability, Jose seconded, motion passed.

**2016-2017 Budget Projects:** Manager presented the projects prioritized during the June 16, 2016 Planning meeting and the estimated expense for each project. Each project was discussed to allow for input from the Board. These projects will be funded in our new budget. Information only.

**Manager/Trustee's Reports:** Manager reported on the setting of headstones and some complaints that have been received and his effort to rectify the problem. Hubert reported on the need to follow up on several issues with our counsel in order clear up issues. Ruby discussed who will make final decision on any new hires at the District. He also suggested that our requirements be changed from 3 letters of recommendation to 2 references in order to attract more qualified applicants. Rueben asked that the manager take our employment notice to the EDD office for more exposure. Pearl reported on a desk and credenza that matches our furnishings and is available at a great price.

**Discussion Item: No action can be taken:**

- A. Pomfret Cemetery Boundary. Manager is preparing package for our attorney to review before writing a formal letter.
- B.

**Adjournment:** Ruby moved, Hubert seconded, motion passed 5:04 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.