

## **The North Kern Cemetery District Minutes of Regular Meeting held April 28, 2016**

The North Kern Cemetery Board met at 4:18 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Rueben Pascual, Pearl Rivera, Hubert Rabanal, Jose J. Hernandez and Manager Jim Ludy. Absent Ruben Hill.

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**Audience:** None.

**Public Comment:** None.

**April 14, 2016 Board Minutes:** The April 14, 2016 Board minutes were submitted for review and approval. Hubert moved to approve the minutes with one clarification, Jose seconded, motion passed.

**March 2016 Financial Report:** Manager presented the March 2016 financial report for review and approval. Jose moved to approve the report as presented, Pearl seconded, motion passed.

**Conference with legal counsel:** Tabled.

**Memorial Day Program 2016:** Plans for this year's program were discussed. No action taken.

**Kubota 33 hp tractor quote:** Manager presented quotes for the repair of our 15 year old tractor or the replacement with two options from Berchtold Equipment Co. After discussion, Pearl moved to purchase a new 36hp tractor and trade the old tractor in if possible, Jose seconded, motion passed.

**Manager/Trustee's Reports:** Manager reported on the construction at the Veteran's Monument and the progress with our current audit. Manager also reported on his health and upcoming appointments. Hubert welcomed the Manager back from his health situation. He also reported on the need for discretion at funeral services when district personnel are required to be present while trying to respect the privacy of the family. He also reported on the need to start planning for replacements for future retiring personnel and the need to thank the Honor Guard and singers at the upcoming Memorial Day Program. Pearl reported on ideas for the program. Jose reported on possible part time personnel capable of filling in or taking over duties when the need arises.

**Discussion Item: No action can be taken:**

A.

**Adjournment:** Hubert moved, Jose seconded, motion passed 5:07 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.