

North Kern Cemetery District  
**Board Meeting Agenda**  
Regular Meeting of the Board of Trustees  
**Thursday May 12, 2016**  
627 Austin St. Delano, CA 661-725-8412  
**4:15 P.M.**

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1. **Call To Order.**
2. **Roll Call and Establishment of quorum.**
3. **Pledge of Allegiance.**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenues Collected During the Month of April 2016, in the amount of \$41,642.88 to County Treasurer for Deposit.**
6. **Approve April 2016 Bill List.**
7. **Approve April 28, 2016 Board Meeting Minutes.**
8. **Approve April 2016 Financial Report.**

**Regular Agenda**

9. **Citizens Trust, Doug Heal:**
10. **A. Closed Session:** Conference with legal Counsel – Potential Litigation.  
**B. Open Session:**
11. **Updated Deposit Policy:**
12. **Updated Financial Audit Policy:**
13. **Updated Bill Paying Policy:**
14. **Updated Check Writing Policy:**
15. **Memorial Day Program:**

## **Reports**

- 16. Manager's/Trustee's Reports: 21 burials for April 2016.**  
YTD Total Burials = 90

- 17. Discussion Items:** No action can be taken.

- A. Office Cleaning Service.
- B.

- 18. Adjournment:**

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Jim Ludy at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”