

The North Kern Cemetery District Minutes of Regular Meeting held October 6, 2015

The North Kern Cemetery Board met at 4:16 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Jose Hernandez, Rueben Pascual, Pearl Rivera, Ruben Hill and Manager Jim Ludy.

Audience:

Public Comment: None

Transfer of Revenues collected during the month of September 2015, in the amount of \$24,976.78 to the County Treasurer for deposit. Hubert moved to approve the transfer, Jose seconded, motion passed.

Approve September 2015 Bill List: Manager explained the Tel-Tec Security invoice. After review of the bill list, Hubert moved to pay the invoices as presented, Jose seconded, motion passed.

September 15, 2015 Board Minutes: The September 15, 2015 Board minutes were submitted for review and approval. Jose moved to approve the minutes as presented, Hubert seconded, motion passed.

September 24, 2015 Board Minutes: September 24, 2015 Board minutes were submitted for review and approval. Hubert moved to approve the minutes as presented, Jose seconded, motion passed.

September 2015 Financial Report: Manager reviewed the September 2015 report. Statements for Wells Fargo Advisors and Morgan Stanley were not available prior to the meeting. Updated report will be presented prior to our next meeting. Jose moved to approve the report as presented, Hubert seconded, motion passed.

UnionBanc Investment Account: The Wells Fargo Endowment Fund has been transferred to UnionBanc. Information only, no action taken.

West Side Well Repair: Manager reported the new pump ran today for the first time. Everything appears to be ready to start our irrigation schedule on Saturday. Information only.

Morgan Stanley Endowment Interest Account: Two accounts have been established to give the District more flexibility. Endowment Fund and an Endowment Interest Fund. Information only.

CAPC Education Seminar: Manager reviewed the dates with trustees. No action taken.

Manager/Trustee's Reports: Manager reported 18 internments for August 2015. Hubert reported on having a ground breaking for the columbarium and extra help in our office. Jose received a complaint about our current one line phone system and his desire to address the upright monument area. Ruby would like to have the Board participate in a demonstration of a new burial software on October 13, 2015 at 10:00 am. Pearl asked about our District Secretaries daily duties. Rueben reported on November's meetings being scheduled for the 12th and the 24th due to Thanksgiving.

Discussion Item: No action can be taken:

- A. Veteran's Monument Addition: Discussion of option to increase space on our monument.

Adjournment: Ruby moved, Jose seconded, motion passed 5:28. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.