

The North Kern Cemetery District Minutes of Regular Meeting held December 10, 2015

The North Kern Cemetery Board met at 3:02 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Jose Hernandez, Rueben Pascual, Pearl Rivera, Ruben Hill and Manager Jim Ludy.

Audience: None

Public Comment: None

Transfer of Revenues collected during the month of November 2015, in the amount of \$32,286.50 to the County Treasurer for deposit. Jose moved to approve the transfer, Ruby seconded, motion passed.

Approve November 2015 Bill List: Manager explained the CA Valley Vault and Farm Pump & Irrigation invoices. After review of the bill list, Jose moved to pay the invoices as presented, Ruby seconded, motion passed.

November 24, 2015 Board Minutes: The November 24, 2015 Board minutes were presented for review and approval. Hubert asked for clarification of the Chase Bank Card discussion item. Hubert moved that we approve the minutes as presented, Jose seconded, motion passed.

November 2015 Financial Report: Manager reviewed the November 2015 report. Jose moved to approve the report as submitted, Pearl seconded, motion passed.

CemSites Quote: Manager given direction. Tabled.

Office Furniture Quotes: Pearl provided a quote for new office furniture from CVOS to go along with previous quotes. After discussion, Pearl moved to approve the CVOS quote, Ruby seconded, motion passed.

Pomfret Cemetery Fence: Manager presented a quote from C and H Fence to install a four foot wrought iron fence around the cemetery. After discussion, item tabled.

Granite Entrance Signs: The Manager presented a quote for granite entrance signs. After discussion, Jose moved to approve the bid, Ruby seconded, motion passed.

Bronze Entrance Signs: Manager presented a quote for smaller bronze plaques. No action taken.

Veteran's Monument Addition: Manager presented some initial plans for comment and review. New flag poles were recommended and the Manager was given direction.

Kubota Utility Vehicle Quote: Manager presented a quote for two new vehicles. After discussion, Jose moved to approve the purchase, Ruby seconded, motion passed.

Price Increase 2016: Manager presented his recommendations for 2016 prices. Manager was asked to list his reasons for the increase. Tabled.

Manager/Trustee's Reports: Manager reported 21 internments for November 2015 bringing our total to 253. Manager reports water has been curtailed due to recent rains. Hubert reported on the authorization letter to be sent to the McFarland Lions Club. Rueben reported on adding the upright monument discussion to our next agenda. Jose reported on total burials this calendar year are slightly behind projections.

Discussion Item: No action can be taken:

- A. Lion's Club Authorization Letter: Manager will have the letter for approval at our next meeting.
- B. Pomfret Cemetery Deed: Manager will research the deed to see exactly our properties boundaries.
- C. CAPC Annual Conference: Members were reminded of the upcoming conference. Manager will make reservations.

Adjournment: Jose moved, Ruby seconded, motion passed 4:15. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.