

North Kern Cemetery District  
**Board Meeting Agenda**  
Regular Meeting of the Board of Trustees  
**Thursday January 14, 2016**  
627 Austin St. Delano, CA 661-725-8412  
**4:15 P.M.**

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1. **Call To Order.**
2. **Roll Call and Establishment of quorum.**
3. **Pledge of Allegiance.**
4. **Public Comment:** The public may address the Board on items which do not appear on the agenda and are within the District's jurisdiction for up to (3) three minutes. The Board cannot respond nor take action on items that do not appear on the agenda but may refer the item to staff for study or for placement on a future agenda.
5. **Approve Transfer of Revenues Collected During the Month of December 2015, in the amount of \$ 35,245.78 to County Treasurer for Deposit.**
6. **Approve December 2015 Bill List.**
7. **Approve December 28, 2015 Board Meeting Minutes.**
8. **Approve December 2015 Financial Report.**

**Regular Agenda**

9. **Pre-Need Contracts: Andrew Mendoza.**
10. **Lions Club Authorization Letter:**
11. **Pomfret Cemetery Fence:**
12. **CAPC Annual Conference:**
13. **RJM Design Group Proposal:**
14. **Cemsites Software:**

## **Reports**

- 15. Manager's/Trustee's Reports: 23 burials for December 2015.**  
YTD Total Burials = 278

- 16. Discussion Items:** No action can be taken.

- A. Pomfret Cemetery Deed.
- B. Budget Update.
- C.

- 17. Adjournment:**

“In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, or, if you need to have this agenda and documents in the agenda made available in an alternative format to accommodate a disability, please contact Manager Jim Ludy at 661-725-8412. Notification of 3 days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and/or to provide appropriate alternative formats to persons with a disability.”