

The North Kern Cemetery District Minutes of Regular Meeting held September 15, 2015

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Jose Hernandez, Rueben Pascual, Pearl Rivera and Manager Jim Ludy. Trustee Ruben Hill joined the meeting in progress at 5:05 PM.

Audience: Ralph Lorta of Lorta's Memorials.

Public Comment: Mr. Lorta addressed the Board requesting that the item of an upright monument section be revisited. He reminded the Board of the many signatures he had collected to request the change of policy.

Transfer of Revenues collected during the month of August 2015, in the amount of \$39,862.82 to the County Treasurer for deposit. Hubert moved to approve the transfer, Jose seconded, motion passed.

Approve August 2015 Bill List: Manager explained the Asco Pacific, Delano Building Material, Home Depot, Hydratec and Tel-Tec Security invoices. After review of the bill list, Jose moved to pay the invoices as presented, Pearl seconded, motion passed.

August 13, 2015 Board Minutes: The August 13, 2015 Board minutes were submitted for review and approval. Jose moved to approve the minutes as presented, Hubert seconded, motion passed.

August 2015 Financial Report: Manager reviewed the August 2015 report. Hubert moved to approve the report as presented, Jose seconded, motion passed.

UnionBanc Investment Account: UnionBanc is prepared to transfer funds into our new account from Wells Fargo Advisors Endowment Fund. Manager will facilitate the transfer. Information only, no action taken.

60 hp Deep Well Repair: Manager reported on the progress of removing the pump and the condition of the well. After much discussion of our options, Jose moved to purchase a new 25 hp submersible pump and have it installed in the well, Pearl seconded, motion passed.

2015-2016 Budget: Manager presented an updated District budget for discussion and review. Manager reviewed the changes made per the Boards recommendation. Jose moved to approve the updated budget, Hubert seconded, motion passed.

CAPC Education Seminar: Manager reviewed the seminar to Trustees. Information only, no action taken.

Board Meeting Schedule: The pros and cons of scheduling two meetings per month were discussed at length. Jose moved to change our policy to meetings on the 2nd and 4th Thursday of every month, Pearl seconded, motion passed.

Morgan Stanley Endowment Interest Account: Manager presented Morgan Stanley's new account information. Hubert moved to approve the transfer of interest, Jose seconded, motion passed.

Manager/Trustee's Reports: Manager reported 30 internments for August 2015. Manager states we are on track to have 300 burials this calendar year. Hubert reported on the need to expedite placing no smoking signs, having a ground breaking for the columbarium, looking into solar panels for the District Office and commending the Board for keeping interment prices reasonable. Rueben reported on redevelopment zones and property taxes.

Discussion Item: No action can be taken:

- A. RJM Design Group: Manager will set up meeting to devise a master plan for expansion.

Adjournment: Jose moved, Pearl seconded, motion passed 5:36. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.