

The North Kern Cemetery District Minutes of Regular Meeting held July 9, 2015

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Rueben Pascual and Manager Jim Ludy. Absent: None.

Audience: None.

Public Comment: None.

Conference with Legal Counsel – Existing Litigation:

A. Closed Session: Jose moved, Ruby seconded, motion passed. 4:16 PM.

B. Open Session: Ruby moved, Jose seconded, motion passed. 4:32 PM.

Approve Settlement Agreement: Settlement agreement was reviewed. Rueben moved to approve the agreement, Hubert seconded, motion passed all ayes. A copy of the settlement agreement is available for public inspection.

Transfer of Revenues collected during the month of June 2015, in the amount of \$59,028.20 to the County Treasurer for deposit. Two receipts were not present on the monthly report, Manager will investigate and report back. Hubert moved to approve the transfer, Jose seconded, motion passed.

Approve June 2015 Bill List: Manager explained the Tel-Tec Security, Farmer's Machine, Leyva's Security, American Builders Supply and Price, Page and Co. invoices. After review of the bill list, Hubert moved to pay the invoices as presented, Jose seconded, motion passed.

June 11, 2015 Board Minutes: The June 11, 2015 Board minutes were submitted for review and approval. Ruby moved to approve the minutes as presented, Jose seconded, motion passed.

June 2015 Financial Report: Manager reviewed the June 2015 report. Hubert moved to approve the report as presented, Ruby seconded, motion passed.

Investment Options: Mark Morrissey and Rupert Gregorio Union Banc made a presentation of a potential plan to invest endowment fund monies to maximize interest with no risk. Hubert moved that we make arrangements to move \$1,000,000.00 from Wells Fargo Advisors to Union Banc, Jose seconded, motion passed.

2015-2016 Budget: Manager presented the preliminary budget for discussion and review. After discussion on how to put more detail in the budget, item was tabled for next month.

Manager/Trustee's Reports: Manager reported 27 internments for June 2015. Manager informed the Board that Trustee Johnny Munoz has resigned after 17 years serving on the North Kern Cemetery District Board. Johnny stated he enjoyed the progress the District has made during his tenure but a recent appointment made his resignation necessary. Manager has reserved rooms for the CAPC Education Seminar in October 2015. Jose reported on our restricted watering schedule resulting in many yellow areas throughout the cemetery grounds. Hubert reported on Tel-Tec security and our office camera locations. Ruby reported on the need for the manager to see to it the graffiti on our fence is removed or painted over in a timely manner and the chain of command for district personnel needs to be strengthened.

Discussion Item: No action can be taken:

- A. Restroom Policy: Manager reports we have started leaving the west side restrooms open on weekends due to many requests. We have concerns about vandalism but we will closely monitor the situation.

Adjournment: Ruby moved, Jose seconded, motion passed 6:15. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.