

The North Kern Cemetery District Minutes of Regular Meeting held May 14, 2015

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Rueben Pascual, and Manager Jim Ludy. Absent: Johnny Munoz.

Audience: Sandra Wheeler.

Public Comment: None.

Conference with Legal Counsel – Existing Litigation:

A. Closed Session: Ruby moved, Jose seconded, motion passed. 4:17 PM.

B. Open Session: Jose moved, Hubert seconded, motion passed. 4:32 PM.

Direction Given: No action taken.

Retain Examiner : Hubert moved to place Agenda Item 16 as Item 5.1 in order to facilitate discussion, Jose seconded motion passed.

After discussion, Hubert moved to retain the examiner recommended by District counsel to examine audit findings, Jose seconded, motion passed.

Transfer of Revenues collected during the month of April 2015, in the amount of \$47,387.89 to the County Treasurer for deposit. Hubert moved, Ruby seconded, motion passed.

Approve April 2015 Bill List: Manager Tel-Tec Security, Asco Pacific, Continental Labor Service and Lawrence Tractor invoices. Hubert moved to buy the used vacuum from Lawrence Tractor, Ruby seconded, motion passed. After review of the bill list, Hubert moved to disregard the incorrect total and to pay the other invoices as presented, Ruby seconded, motion passed.

April 9, 2015 Board Minutes: The April 9, 2015 Board minutes were submitted for review and approval. Jose moved to approve the minutes as presented, Jose seconded, motion passed.

April 21, 2015 Special Board Meeting Minutes: Ruby moved to approve the April 21, 2015 special meeting minutes as presented, Jose seconded, motion passed.

April 2015 Financial Report: Manager reviewed the April 2015 report. Hubert moved to approve the report as presented, Jose seconded, motion passed.

District Investments: Sandra Wheeler and Wells Fargo Advisors. Sandra reviewed the District's five accounts, their performance and security and the investment potential for the future. Information only, no action taken.

Memorial Day 2015: Manager presented a preliminary program for this year's event. After discussion, direction was given to Manager.

Columbarium Fence Bids: Jose moved to except the low prevailing wage bid from C and H Fence , Hubert seconded. Motion passed.

Prevailing Wage and Grounds Maintenance: Manager presented a prevailing wage form for the Board's review. Information Only.

Vacation/Sick Time: Personel.

A. Closed Session: Hubert moved, Jose seconded, motion passed. 6:14 PM.

B. Open Session: Jose moved, Ruby seconded, motion passed. 6:45 PM.
Manager given direction.

Manager/Trustee's Reports: Manager reported 23 internments for April 2015. Manager reports on Polygaurd Liners and distributed information. Ruby reported on the office answering machine and the need to respond to messages. Jose reported on our current smoking policy for employees and the public and the need to review it.

Discussion Item: No action can be taken:

A. Annual Planning Meeting: Meeting was set for Thursday June 4th at 10:00 AM.

B. CalPERS actuary report due October 2015. Discussion, no action taken.

Adjournment: Ruby moved, Jose seconded, motion passed 7:15. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.