

The North Kern Cemetery District Minutes of Special Planning Meeting held June 3, 2015

The North Kern Cemetery Board met at 2:30M at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Johnny Munoz, Ruby Hill, Jose Hernandez and Manager Jim Ludy. Absent None.

Audience: None.

Conference with Legal Counsel – Existing Litigation:

- A. Closed Session: Pursuant to Government Code section 54956.9 Chavez v. North Kern Cemetery District, et al. case Number S-1500-CV-284122. Johnny moved to enter closed session, Ruby seconded, motion passed 2:31 PM. Johnny Munoz chose to reclude himself and left the session at 2:36PM.
- B. Open Session: Rueben moved to enter open session, Ruby seconded, motion passed 3:57 PM. No action taken.

Annual Planning Meeting: Discussion Items.

- A. **Columbarium Security Light:** Installation of quality light discussed.
- B. **District Cell Phone Policy:**
- C. **Graffiti Abatement:** Quick response.
- D. **District Office Exterior Paint and New Waiting Room Furniture:**
- E. **No Smoking Policy:** Update.
- F. **District Software Upgrade:** Pontem.
- G. **Veteran's Memorial Expansion:** Options were discussed to expand our Veteran's Wall and the amount of space remaining at this time.
- H. **Expansion Plans:** Plans will start soon to facilitate a smooth transition into our undeveloped ground. Possible addition of more water storage capability.
- I. **East Side Entrance Gates and Walls Remodel.**
- J. **Bronze Entrance Sign:**
- K. **Shop House Demolition:** Check with City.
- L. **Office Assistant:** Part time help and on call.
- M. **Street Names:** In an effort to make it easier for visitors to be directed to specific graves, the naming of cemetery streets on maps and street signs was discussed.
- N. **Columbarium Gazebo Plan:**
- O. **Grasshopper dethatcher attachment:**
- P. **Vac-Sick-Personal Time:** Policy.
- Q. **East Side Hand-Set Sprinkler Overhaul:**
- R. **Complaint Form Discussion:**
- S. **Flower Policy:**

Prioritization; the Board will prioritize projects for 2015-2016 at our next Board meeting.

Manager/Trustee's Reports: No reports.

Adjournment: Johnny moved, Rueben seconded, motion passed 4:57 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.