

The North Kern Cemetery District Minutes of Regular Meeting held January 8, 2015

The North Kern Cemetery Board met at 4:19 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Rueben Pascual and Manager Jim Ludy. Absent: Johnny Munoz.

Audience: None.

Public Comment: None.

Transfer of Revenues collected during the month of December 2014, in the amount of \$39,565.29 to the County Treasurer for deposit. Jose asked that the monthly report showing all sales be reconfigured in the future. Manager will call for help. Hubert moved, Jose seconded, motion passed.

Approve December 2014 Bill List: After review of the bill list, the Manager was asked to explain the Kern Co. Waste Department invoice. Jose moved to pay the bills as presented, Ruby seconded, motion passed.

December 11, 2014 Board Minutes: The December 11, 2014 Board minutes were submitted for review and approval. Hubert moved to approve the minutes as submitted, Ruby seconded, motion passed.

December 19, 2014 Special Meeting Minutes: The December 19, 2014 Special Meeting Minutes were submitted for review and approval. Hubert moved to approve the minutes as submitted, Ruby seconded, motion passed.

December 30, 2014 Special Meeting Minutes: The December 30, 2014 Special Meeting Minutes were submitted for review and approval. Ruby moved to approve the minutes as presented, Hubert seconded, motion passed.

December 2014 Financial Report: Manager reviewed the December 2014 report. Hubert reported that he would like to spread our endowment and pre-need balances between more banks to lessen our exposure to loss. Manager will place an item on next month's agenda. Jose moved to approve the report as presented, Hubert seconded, motion passed.

Tel-Tec Security: Bruce Clayton presented his recommendation to the Board. After much discussion, all details of our new security system were set. No action taken.

Office Security: As directed at our last meeting, Manager reported on the steps taken to secure our District Office. No action taken.

CAPC Annual Conference: Manager given direction. No action taken.

Manager/Trustee's Reports: Manager reported 25 internments for December 2014. Total for 2014 was 322. Manager reported on a planned KCAPC meeting on February 24th. Kern Asphalt is scheduled to start our roadway project on January 19th, 2015. The last Simco grave digger is available for half price. Jose reported on the need for project updates. Hubert reported on the need for lighting on the office exterior and making the Manager accountable. Rueben wants monthly updates for projects. Ruby wants Board Members to be eligible for I-pads to stay informed of District business.

Discussion Item: No action can be taken:

- A. 2014-2015 Budget Review: Manager will have the report at next months meeting.
- B.

Adjournment: Jose moved, Hubert seconded, motion passed 6:25 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.