

The North Kern Cemetery District Minutes of Regular Meeting held February 12, 2015

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Rueben Pascual, Johnny Munoz and Manager Jim Ludy. Absent: None.

Audience: Brenda Castanon and George Maravlla (Bakersfield College)

Public Comment: None.

Transfer of Revenues collected during the month of January 2015, in the amount of \$49,084.81 to the County Treasurer for deposit. Hubert moved, Jose seconded, motion passed.

Approve January 2015 Bill List: After review of the bill list, the Manager was asked to explain the CNH-Berchtold Equipment and the Serda's Plumbing invoice. Jose moved to pay the bills as presented, Hubert seconded, motion passed.

January 8, 2015 Board Minutes: The January 8, 2015 Board minutes were submitted for review and approval. Jose moved to approve the minutes as submitted, Johnny seconded, motion passed.

January 2015 Financial Report: Manager reviewed the January 2015 report. County Fund 42030 showed an account payable of \$396.18. Manager will investigate and report to the Board. Use of Funds will indicate interest earned in future financial reports. Hubert moved to approve the report as presented, Jose seconded, motion passed.

2014-2015 Budget Mid-Year Review: Manager presented our mid-year budget review for discussion. Several ways to improve the budget by including more detail were noted.

KCAPC Meeting – Feb.24, 2015: Four members of our Board and four employees plan to attend. Manager will RSVP.

District Board Tablets: Upon installation of our security system that can be monitored by Board Members, the possible need for I-Pads to be supplied for trustees was discussed. Manager was instructed to keep this item on our next agenda. Tabled.

District Audit Investigation Report: Chairman Pascual detailed the police investigation and the minimal cooperation received from our local bank. Manager was directed to produce a document allowing our District Treasurer to be added to our checking account

giving him online access to statements and reports and to continue this item next month with a closed session added for a personnel issue. No action taken.

District Investments: After a review of our District investments, Hubert moved to have our Manager report back to the Board on various local options to possibly spread our monies out in order to lessen any exposure to loss in the future and to have a representative from one of the local options discuss possibilities with the board, Ruby seconded, motion passed.

CAPC Annual Conference and Golf Tournament: Manager given direction. No action taken.

CAPC Conference Expense: After discussion, Manager given direction to break down conference mileage, meals and incidentals expenses for the Board Members. No action taken.

Manager/Trustee's Reports: Manager reported 32 internments for January 2015. Total for 2014 was 322. Manager reported our Phase II project with Kern Asphalt is complete. Our entrance gate with C & H has also been completed. Ideas for remodeling the adjacent wall will be presented to the Board. Hubert reported on the roadway and gate project and the need to plan an official dedication, the need for one more security camera in the office and the need to keep dust off our computers. Johnny reported on the need for another camera in the office. Jose reported on the roadway extension and our new gates looking nice and the need to dress up the brick entrance.

Discussion Item: No action can be taken:

- A. Bi-lingual pay. After much discussion about bi-lingual certification certificates from qualifying authorities, the Board mentioned the next bargaining session with the SEIU as the possible time frame.
- B.

Adjournment: Johnny moved, Jose seconded, motion passed 6:02 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.