

The North Kern Cemetery District Minutes of Regular Meeting held April 9, 2015

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Rueben Pascual, Johnny Munoz and Manager Jim Ludy. Absent: None.

Audience: Abigail Jay Jose and Martin De Loera, (students) Helen Caraveo, Pearl Rivera.

Public Comment: None.

Transfer of Revenues collected during the month of March 2015, in the amount of \$37,089.11 to the County Treasurer for deposit. Hubert moved, Jose seconded, motion passed.

Approve March 2015 Bill List: Manager explained the Angels Gardening Service, Farmers Machine, Kern Machinery and Tel-Tec Security invoices. After review of the bill list, Jose moved to hold out the Tel-Tec invoice pending a special meeting, and to pay the other invoices as presented, Hubert seconded, motion passed.

March 12, 2015 Board Minutes: The March 12, 2015 Board minutes were submitted for review and approval. Hubert moved to approve the minutes with three corrections. List the security camera concerns, District tablets would be made available to all Board Members if needed and the time of adjournment, Johnny seconded, motion passed.

March 2015 Financial Report: Manager reviewed the March 2015 report. Hubert reported on Wells Fargo Advisors controlling approximately 75% of the District's investments and the possible need to diversify. Johnny moved to approve the report as presented, Hubert seconded, motion passed.

Memorial Day 2015 – Veteran's Project Display: Pearl River and Helen Caraveo presented details of the new veteran's display to the Board. After much discussion and recommendations Hubert moved to support the community effort with a \$1,000.00 donation from the Board, Ruby seconded. 2 ayes, (Hubert, Ruby) 3 nays, (Johnny, Jose, Rueben) motion failed.

West Entrance Project Bids: Manager presented the only bid received for the project. After review of the bid, Hubert moved to except the bid from Navarro Masonry, Jose seconded. 4 ayes, 1 no (Johnny) due to no design being presented with the bid. Motion passed.

CAPC Annual Meeting Recap: Manager and Board Members reviewed the recent conference. Rueben reported on the hotel invoice and the number of rooms reserved for conference guests. Hubert reported on the success of the CAPC golf tournament. No action taken.

Prevailing Wage and Grounds Maintenance: Manager presented a prevailing wage form for the Board's review. Tabled for next month.

Office Security Cameras: The location and number of cameras was reviewed. Manager will set a special meeting the week of April 20th with Tel-Tec to discuss placement.

District Investments: Local Options. Tabled.

Audit Investigation Report:

- A. Closed Session:** Jose moved to enter closed session, Johnny seconded, motion passed. 5:57 PM.
- B. Open Session:** Johnny moved to enter open session, Jose seconded, motion passed. 6:25 PM.

Manager/Trustee's Reports: Manager reported 18 internments for March 2015. Manager reports two of our trustees, Hubert and Johnny need to submit reappointment letters to the Board of Supervisors. Hubert reported on the luncheon put on by Wells Fargo Advisors and our new gates. Jose reported on his desire to display service flags on Memorial Day during our presentation. Johnny thanked the two college students for attending and observing local government in action. Rueben commented on the vacation sick time handout and requested that it be added to next month's agenda with a closed session.

Discussion Item: No action can be taken:

- A. Annual Planning Meeting:** Meeting was set for Thursday June 4th at 10:00 AM.
- B. CalPERS actuary.** Manager was given direction for our next meeting.

Adjournment: Johnny moved, Jose seconded, motion passed 6:30. PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.