

The North Kern Cemetery District Minutes of Regular Meeting held September 11, 2014

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Vice Chairman Ruby Hill. Present were Hubert Rabanal, Ruby Hill, Jose Hernandez, Johnny Munoz and Manager Jim Ludy. Absent: Rueben Pascual.

Audience: None.

Public Comment: None.

Transfer of Revenues collected during the month of August 2014, in the amount of \$43,056.73 to the County Treasurer for deposit. Johnny moved, Hubert seconded, motion passed.

Approve August 2014 Bill List: Manager was asked to clarify the Continental Labor, Smart and Final invoices. Johnny moved to pay the bills as presented, Hubert seconded, motion passed.

August 14, 2014 Board Minutes: The August 14, 2014 Board minutes were submitted for review and approval. Johnny moved to approve the minutes as submitted, Jose seconded, motion passed.

August 2014 Financial Report: Johnny moved to approve the report as presented, Jose seconded, motion passed.

Laundry Service Bids: Manager presented four bids for review. The contract duration and ability to cancel were discussed. Manager was directed to gather more information and bring back to the Board next month. Tabled.

Well Filter Quote: Manager presented a quote for two types of filters at our east side 30hp deep well. Hubert moved that we obtain two more bids from local companies and call a special meeting to expedite installation of the filter, Johnny seconded, motion passed.

Computer Station Quote: Manager presented a quote to add a station to our computer network. Johnny moved to approve the purchase, Jose seconded, motion passed.

CAPC Education Seminar: Oct. 9 – 11, 2014: Manager reserved rooms for the Education Seminar. Registration fees have been sent to the C.A.P.C. Our October 9, 2014 regular Board meeting has been changed to October 7, 2014 at 4:15pm.

Manager/Trustee's Reports: Manager reported 33 internments for August 2014. Manager reported on the progress of recording our financial reports on our District's computers to facilitate our yearly audits. Hubert reported on the procedure to replace pictures or headstones on our grounds. Johnny asked for updates on the progress of cemetery projects. Jose reported on possible expansion of our veteran flag pole area to include service branch flags.

Discussion Item: No action can be taken:

A.

B.

Adjournment: Johnny moved, Hubert seconded, motion passed 5:14 PM.

Minutes recorded by Jim Ludy, Manager N.K.C.D.