

The North Kern Cemetery District Minutes of Regular Meeting held April 10, 2014

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Ruby Hill, Jose Hernandez, Johnny Munoz and Manager Jim Ludy. Absent: None.

Audience: None

Public Comment: None.

Transfer of Revenues collected during the month of March 2014, in the amount of \$33,496.44 to the County Treasurer for deposit. Hubert moved, Johnny seconded, motion passed.

Approve March 2014 Bill List: Manager was asked to clarify the AT&T, Dial Long Distance, City of Delano, Lort'a Memorials, Leyva's Security and three refunds. Manager was given direction for the AT&T and City of Delano invoices. Johnny moved to pay the bills as presented, Jose seconded, motion passed.

March 10, 2014 Board Minutes: The March board minutes were submitted for review and approval. Johnny moved to approve the minutes as submitted, Ruby seconded, motion passed.

March 2014 Financial Report: Manager explained that the District had to be issued a new E.I.N. number before monies could be transferred from the county to our new and existing Well Fargo Advisors accounts. Hubert moved to approve the report as presented, Ruby seconded, motion passed.

Memorial Day Program: Manager presented a preliminary program for review. No action taken.

Hudiburg Engineering Plan: Manager asked for permission to have changes made to three pages of existing plans, estimated expense around \$1500. Johnny moved to authorize the changes, Jose seconded, motion passed.

Grasshopper Mower Bid: Manager presented a quote for a new mower with mulching kit, PowerVac system, and Aera-vator for the Boards consideration. Johnny moved to approve the purchase pending a successful demonstration for staff and Board members, Hubert seconded, motion passed.

Niche Vases: Manager presented samples of vases and hanging systems for the Boards review. No action taken.

Manager/Trustee's Reports: Manager reported 16 internments for March. Manager also reported on the poor condition of our tow behind vacuum. Jose reported on the CAPC conference, gopher mounds on headstones, the poor condition of concrete around older stones, uneven cemetery grounds, vending on District property and the need for a complaint system. Hubert reported on the great venue and content of the CAPC conference. Johnny reported on the good conference. Rueben reported on the conference and a columbarium gazebo, goal setting meeting, drug testing, employee handbook, investment policy, emergency contacts, District by-laws, investment policy and a Chamber certificate.

Discussion Item: No action can be taken: None.

A.

Closed Session: M.O.U. Johnny moved to go into closed session. 5:33 PM.

Open Session: Johnny moved to go into open session. 5:58 PM.

No action taken.

Adjournment: Johnny moved, Ruby seconded, motion passed 5:59 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.