

## **The North Kern Cemetery District Minutes of Regular Meeting held February 13, 2014**

The North Kern Cemetery Board met at 4:16 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pascual. Present were Hubert Rabanal, Rueben Pascual, Ruby Hill, Jose Hernandez and Manager Jim Ludy. Absent: Johnny Munoz

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**Audience:** None

**Public Comment:** Chairman Rueben Pascual welcomed our new Trustee Jose Hernandez. Jose introduced himself to the Board with a short review of his background.

**Transfer of Revenues** collected during the month of January 2014, in the amount of \$59,857.57 to the County Treasurer for deposit. Ruby moved, Jose seconded, motion passed.

**Approve January 2014 Bill List:** Manager was asked clarify the Asco Pacific, Aramark, City of Delano, Leyva's Security, Southern California Edison and Steve Yue Web Design invoices. Jose moved to pay the bills as presented, Ruby seconded, motion passed.

**January 9, 2014 Board Minutes:** The January board minutes were submitted for review and approval, Ruby moved to approve the minutes as submitted, Jose seconded, motion passed.

**January 16, 2014 Special Board Meeting Minutes:** The January 16, 2014 special board meeting minutes were submitted for review and approval, Ruby moved to approve the minutes as submitted, Jose seconded, motion passed.

**January 2014 Financial Report:** Manager pointed out that the financial report also included a ledger from the County of Kern showing our four District funds and current balances. Ruby moved to approve the report as presented, Jose seconded, motion passed.

**Shinault-Baker 2013-2014 Engagement Letter:** After discussion, no action taken. Tabled for next month.

**KCAPC Meeting:** After discussion, District groundsmen and Trustees will be encouraged to attend the meeting in Taft on February 21<sup>st</sup> 2014.

**Resolution 01-14, Transfer of District Funds:** Manager presented resolution 01-14 for the Boards review and approval, Ruby moved to pass the resolution, Jose seconded, Motion passed.

**Manager/Trustee's Reports:** Manager reported 41 internments for January. The owner and resident of 605 Austin has expressed a desire to sell her property to the District. Manager will get more details and report to the Board. Southern California Edison is moving forward with plans to install a security light on the west side of our cemetery. Hubert asked that the manager keep Trustees informed by making use of communication through email whenever possible. Jose requested printed information from the Manager to learn as much as possible about the District. Rueben welcomed Jose to the Board.

**Discussion Item: No action can be taken:**

- A. Statement of Economic Interest Form 700. Manager will have forms at our next meeting.
- B.

**Adjournment:** Jose moved, Ruby seconded, motion passed 5:23 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.