

The North Kern Cemetery District Minutes of Regular Meeting held December 12, 2013

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pasqual. Present were Hubert Rabanal, Rueben Pasqual, Johnny Munoz, Ruby Hill and Manager Jim Ludy. Absent: None.

Audience: Michael Shinault and Daniel Gutierrez.

Public Comment: None.

Transfer of Revenues collected during the month of November 2013, in the amount of \$35,982.95 to the County Treasurer for deposit. Hubert moved, Johnny seconded, motion passed.

Approve November 2013 Bill List: Manager was asked when our Aramark contract expires. Johnny moved to pay the bills as presented, Hubert seconded, motion passed.

November 14, 2013 Board Minutes: The November board minutes were submitted for review and approval, Hubert moved to approve the minutes as submitted, Johnny seconded, motion passed.

December 3, 2013 Special Meeting Minutes: Hubert moved to approve the minutes as submitted, Johnny seconded, motion passed.

November 2013 Financial Report: Hubert moved to approve the report as presented, Johnny seconded, motion passed.

Shinault-Baker 2012 Financial Statement: Daniel Gutierrez presented the District's 2012 Financial Statement Report for the Boards review and comment. No action taken.

Wells Fargo Advisors – Escrow Funds. Manager presented a report from Sandra Wheeler with options for investing to maximize our escrow funds interest. Manager was directed to arrange a future meeting with Wells Fargo Advisors. No action taken.

2014 Burial Price; Manager presented his recommendation for 2014 burial prices that would represent the first price increase in four years. Johnny moved to approve the Manager's recommendation of 8.6%, Ruby seconded, 2 aye (Johnny and Ruby) 2 no (Hubert and Rueben) motion failed. After discussions, Johnny moved to approve a 5% price increase, Ruby seconded, 3 aye and 1 no (Hubert) motion passed.

Manager/Trustee's Reports: Manager reported on 284 burials through November. Manager also stated the need to replace our sweeper and a mower in the near future.

Discussion Item: No action can be taken:

- A. Cemetery East/West Gates:** After discussion, Manager was asked to seek options from local contractors and report back to the Board.
- B. Cemetery Development Plan:**

Closed Session: Manager Contract: Johnny moved to enter closed session, Hubert seconded. Motion passed 5:54 pm.

Open Session: Hubert moved, Johnny seconded, motion passed 6:08 pm. Manager Contract, direction given.

Adjournment: Johnny moved, Hubert seconded, motion passed 6:16 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.