

The North Kern Cemetery District Minutes of Regular Meeting held October 10, 2013

The North Kern Cemetery Board met at 4:21 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Chairman Rueben Pasqual. Present were Hubert Rabanal, Rueben Pasqual, Johnny Munoz and Manager Jim Ludy. Absent Ruby Hill. Marlin Isaacs resigned from the Board prior to the meeting.

Audience: Alicia and Maria (political science students).

Public Comment: None.

Transfer of Revenues collected during the month of September 2013, in the amount of \$37,704.64 to the County Treasurer for deposit. Johnny moved, Hubert seconded, motion passed.

Approve September 2013 Bill List: Manager was asked to clarify the Kern Turf Supply and the Leyva's Security invoices. Manager was given direction to try to locate sprinklers locally. Johnny moved to pay the bills as presented, Hubert seconded, motion passed.

September 12, 2013 Board Minutes: The September 12 board minutes were submitted for review and approval, Johnny moved to approve the minutes as submitted, Hubert seconded, motion passed.

September 2013 Financial Report: Manager explained that a copy of the report showing all receipts for September was included with the financial report for reference. Johnny moved to approve the report as presented, Hubert seconded, motion passed.

Cemetery Gate Bids: Manager presented three bids to replace four cemetery gates. After discussion, Hubert moved to select the low bid from Creative Ironworks, Johnny seconded, motion passed.

Niche Prices: Manager presented a survey showing area public cemeteries and their niche prices along with his recommendation for discussion. Hubert moved to price the bottom row at \$600, middle at \$700, top at \$800 with second interment an additional \$500, non-resident fee \$250, Johnny seconded, motion passed.

Manager/Trustee's Reports: Hubert reported on the need for solar security lighting in addition to the security light included in our columbarium phase II project. Johnny reported on the need to check contractor's current license and liability and workman's comp insurance, along with having the District added as an additional insured before they

are allowed to start a project. Rueben reported on funds from the sell of property. He asked that escrow funds be placed on next month's agenda.

Discussion Item: No action can be taken:

- A. **Columbarium Project Phase II:** After discussion, will be added to next months agenda.

Closed Session: Manager Evaluation. Rueben moved to enter closed session, Johnny seconded. Motion passed 5:20 pm.

Open Session: Johnny moved, Hubert seconded, motion passed 5:59 pm. Manager Evaluation, direction given.

Adjournment: Johnny moved, Hubert seconded, motion passed 6:02 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.