

The North Kern Cemetery District Minutes of Regular Meeting held September 12, 2013

The North Kern Cemetery Board met at 4:15 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Clerk of the Board Marlin Isaacs. Present were Ruby Hill, Hubert Rabanal, Marlin Isaacs, Johnny Munoz and Manager Jim Ludy. Absent Rueben Pascual.

Audience: None.

Public Comment: None.

Transfer of Revenues collected during the month of August 2013, in the amount of \$39,160.86 to the County Treasurer for deposit. Hubert moved, Johnny seconded, motion passed.

Approve August 2013 Bill List: Manager was asked to clarify the Farmer's Machine and the Shinault-Baker invoices. Hubert moved to pay the bills as presented, Johnny seconded, motion passed.

August 8, 14 and 29, 2013 Board Minutes: The August 8 regular board minutes and the August 14 and 29 special meeting minutes were submitted for review and approval, Hubert moved to approve the minutes as submitted, Ruby seconded, motion passed 3 aye 0 nay and 1 abstention (Johnny Munoz) who was absent from said meetings.

August 2013 Financial Report: Johnny asked where in the financial report the house rent would be reflected. It was explained that all income receives a receipt and the total for all receipts is reflected in the dollar amount to be transferred to the County Treasurer for deposit. A copy of the report will be included with future financial reports for reference. Hubert moved to approve the report as presented, Ruby seconded, motion passed.

Chicago Title Escrow Funds: Manager reported the funds from the sale of property to the City of Delano were deposited in the District's Wells Fargo Premium account. The Board discussed the best use of these funds. No action taken.

Manager Evaluation: Closed Session, Hubert moved that the meeting enter closed session, Johnny seconded, motion passed. 4:38 pm.

Open Session: Johnny moved that the Board return to open session, Hubert seconded, motion passed. 4:43pm. No action taken.

Discussion Item: No action can be taken:

A. Cemetery Gates: Manager presented a bid from C and H Fence for the replacement of the District's four north and south gates. Manager was given direction to seek two more bids and to contact local education programs that might offer assistance through vocational training projects. This item will be added to next month's agenda.

B.

Manager/Trustee's Reports: Manager reports 26 burials for August 2013, YTD total of 209 burials. Manager reported on new security signs. Johnny reported on the need to verify current contractor licenses before awarding contracts, the need to be notified early for any special meetings. Ruby reported on his belief that a closing hour for the cemetery grounds should be listed instead of the current closed at sundown.

Adjournment: Ruby moved, Johnny seconded, motion passed 5:10 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.