

The North Kern Cemetery District Minutes of Regular Meeting held May 9, 2013

The North Kern Cemetery Board met at 4:16 PM at the regular meeting place, North Kern Cemetery District office at 627 Austin Street, Delano, California. The meeting was called to order by Vice Chairman Hubert Rabanal. Present were Ruby Hill, Hubert Rabanal, Marlin Isaacs, Rueben Pasqual and Manager Jim Ludy. Absent Johnny Munoz.

Audience: None

Public Comment: None.

Transfer of Revenues collected during the month of April 2013, in the amount of \$37,243.18 to the County Treasurer for deposit. Marlin moved, Rueben seconded, motion passed.

Approve April 2013 Bill List: Manager was asked to clarify the Agape Nursery invoice (trees), Serban Sound (PA storage bag) and the Shinault Baker (accounting). Rueben moved to pay the bills as presented, Marlin seconded, motion passed.

April 11, 2013 Board Minutes: The April Board minutes were submitted for review and approval, Marlin moved to approve the minutes as submitted, Rueben seconded, motion passed.

May 2, 2013 Special Planning Meeting Minutes: The minutes from the September 2, 2013 Planning Meeting were submitted for review and approval. Marlin moved to approve the minutes as submitted, Rueben seconded, motion passed.

April 2013 Financial Report: The Board discussed updating our monthly financial report form to make it simpler to read while adding the total for all funds. Marlin moved to approve the report as presented, Rueben seconded, motion passed.

Memorial Day 2013: Manager reported on the progress of planning our Memorial Day Program. No action taken.

District Office Air Conditioner Bids: Manager presented three bids for consideration. After review, Marlin Moved to except MRV bid pending approval by the Manager of an official quote naming the brand of quality unit to be installed while maintaining the previously quoted price, Rueben seconded, motion passed.

Columbarium Project: Manager presented a change order from TJS Construction to cover several areas not included in the original bid. The Board called for a special meeting to review the project and have the contractor report on the need for the change order. Meeting will be Wednesday May 15, 2013 at 4:15 PM.

Discussion Item: No action can be taken:

A. No items this month.

Manager/Trustee's Reports: Manager reports 25 burials for April 2013, YTD total of 104 burials. Manager presented a report showing the interest being paid on our endowment funds. Manager reported on the need to purchase a new printer. Hubert reported on local banking options to consider for endowment fund investment.

Adjournment: Marlin moved, Rueben seconded, motion passed 5:02 pm.

Minutes recorded by Jim Ludy, Manager N.K.C.D.